

WROCLAW, POLAND

HUMAN RESOURCES MANAGER

YOUR OPPORTUNITY

Sidel is offering an exciting opportunity for an experienced Human Resources Manager who is passionate about HR, likes new challenges and has positive, can-do attitude. HR Manager will be responsible for entire HR function of Wroclaw offices and will cover all day-to day- activities while developing best practices within the office. S/He will make part of a multinational group working with global and experienced HR team.

YOUR SCOPE

- Work closely with the Managing Directors to mature the best practices within the office;
- Be the first point of contact for employees and managers for questions and guidance on HR topics & issues;
- Responsible for HR Policy and processes implementation and maintenance while contributing to its improvement;
- Prepare and provide the Payroll relevant data for external Payroll provider;
- Manage the payroll provider and ensure compliance with legal requirements and group policies;
- Drive and implement the training & development activities in line with business needs;
- Provide guidance to managers on performance management, improvement and development in accordance with legal and internal rules;
- Work with managers to engage people with Sidel journey and identify areas of improvement;
- Ensure that the plan of resources is completed according to business needs;
- Build connections with employees, leaders and external stakeholders.
- Maintain HR Systems and ensure proper HR Administration according to local regulations;
- Ensure compliance with Health & Safety regulations in close collaboration with Managing Director & external provider.

YOUR PROFILE

Level of education and languages:

- Degree preferably in Human Resources or Economics and / or equivalent;
- Excellent English and Polish language skills, written and spoken;
- French or Italian is a plus.

Required experience and skills:

- At least 5 years of HR experience in a managerial role;
- Ability to work strategically while executing day to day operational matters;
- Good working knowledge in HR, administration & recruitment;
- Knowledge of local laws and regulations;
- Excellent communication, inter-personal and stakeholder management skills;
- Ability to work independently while working closely with global HR team;
- Innovative and proactive personality;
- Ability to create positive work environment;
- Problem Solving.

CONTACT

If you are interested in our proposal, please send your CV/resume with cover letter to:

petra.hubinska.external@sidel.com

By applying to this vacancy, the applicant acknowledges and agrees to the processing of his/her personal data included in the job application.

ABOUT SIDEL

The Sidel Group is formed by the union of two strong brands, Sidel and Gebo Cermex. Together, we are a leading provider of equipment and services for packaging liquid, food, home and personal care products in PET, can, glass and other materials.

With over 37,000 machines installed in more than 190 countries, we have nearly 170 years of proven experience, with a strong focus on advanced systems, line engineering and innovation. Our 5,000+ employees worldwide are passionate about providing complete solutions that fulfil customer needs and boost the **performance** of their lines, products and businesses.

Delivering this level of performance requires that we continuously **understand** our customers' challenges and commit to meeting their unique goals. We do this through dialogue, and by understanding the needs of their markets, production and value chains. We complement this by applying our strong technical knowledge and smart data analytics to support maximum lifetime productivity to its full potential.

We call it **Performance through Understanding**.

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